

**OKLAHOMA CITY COMMUNITY COLLEGE
PHYSICAL THERAPIST ASSISTANT PROGRAM
ADVISORY COMMITTEE
MINUTES
2/24/2009**

Present: Jennifer Ball
Jamie Kilpatrick
Vicky Davidson
Allie Klinger
Michelle Dershem
Jo Ann Cobble
Brenda Breeding
Jennifer Dodson
Debby Martinez
Caleb Pebbles
Jeanie Haney
Peggy Newman
Carrie Doerksem
Olivia Feagins
Cristiana Distefano
Gloria Grogan
Chris Kenney

I. Welcome

Olivia Feagin called the meeting to order.

II. Approval of Minutes from 9/25/2008

The minutes of the previous meeting had been mailed to each member. Jennifer asked if there were any additions or corrections and the minutes were accepted as presented.

III. Health Professions Division Update – Dr. JoAnn Cobble

Dr. Cobble informed the committee that the Health Professions Division had more students than ever before at approximately 1500 with a continuance of growth. One of the areas of this growth is the PTA Program good retention. Settling in the new building middle fall punch list is fixed some issues with some things but mostly complete. During the heavy rains the division was leak free. Jennifer and Vicky have had their challenges with getting the equipment moved, working and stored.

With everyone's awareness of the economic situation there is a certainty of some impact on education but that is yet to be determined. There was a bill passed recently in Congress sending some money to Oklahoma but still unsure how that will benefit education. They are hopeful for a level budget for next year. The Health Professions Division is fully staffed at this time.

The on campus and online enrollment was at 14,000 for the spring semester. Oklahoma City Community College still remains the fifth largest single campus in Oklahoma and the largest single campus college. The college started a program called Achieving the Dream in the fall to continually improve the student's success and strengthen our college. The college has dedicated money and time in this project and is hopeful to continue to improve the student's

success. Jo Ann opened the floor for any questions or concerns and after no response Jo Ann concluded her updates.

IV. College Update – Dr. Felix Aquino

V. Program Update

Jennifer and Vicky want to create the optimum advisory committee and would like to have representatives from home care, acute care, SNF, long term acute care, rehab, outpatient, pediatrics, contracts, current students, graduates, potentially a lay person, staff administrators from the city and rural. Jennifer passed around a sheet for the members to sign up for membership again for the committee and make any suggestions of other possible members that may meet the criteria discussed. Jennifer would like to have a guest speaker to discuss the acuteness of Home Health Care if anyone has knowledge of someone.

-Class of 2008

The class of 2008 graduated last year and two students have not taken the licensure exam yet. The pass rate for the first time was 65 % which they attributed to the changing of the test, the program moved into the new building and the normative model changed. The overall pass rate is at 86.6% and the program has always been above the national level.

-Class of 2009

The pinning for the Class of 2009 is scheduled on May 9 at 1:00pm in the Bruce Owen Theatre and Jennifer gave an open Invitation to all attending the meeting. Vicky informed the group that this class was all in their clinicals and she had done site phone reviews last week and everyone was doing well. They have one student doing her clinicals in Memphis and she is doing well also.

Brenda Breeding requested that an email be sent out the week before the actual graduation as a reminder.

-Class of 2010

The program had accepted 22 students and now has 21 in the program doing well. The letters have been sent out to secure clinical facilities for them. They are trying to accommodate students so they can be closer to their homes or the college due to the poor economy and gas prices.

Jennifer Ball had attended the Combined Sections Meeting in Las Vegas and the pre-conference was Human Simulators. They were using a setting of five simulators and calling it acute care rotations since there were limited facilities for the students to get this experience.

Oklahoma City Community College has the Human Patient Simulator where the students can vent and monitor. The simulator can be programmed to add any particulars such as breath sounds, pulse, and heart rate. The simulator can also be moulaged but the students cannot practice the cleaning of the wounds since it washes off. The EMS Program has several chest manikins that can be used so more students can practice at a time.

Jennifer said they were looking at a one hour preparation class before the students actually went to clinicals, but at this time it was just in the talking stages.

VI. CAPTE Progress Report: Assessment Process

CAPTE site visit summary was passed around for review and return. The Lab hours were firmed up to be consistent with the lecture with a total of one or two credit hours determined by the lecture.

Jennifer discussed the informed consent form that the students were signing in orientation to give permission to video them during the program. They also sign stenographer consent to be videoed during comprehensive testing of their skills.

In regards to the safety off campus, the program has contracts with the facilities plus the students sign a liability waiver that is in their student handbook at the beginning of the program.

-instructor credentials

2.2.2 There were concerns regarding the qualifications of the faculty so the programs' plan will begin with Jennifer and Vicky reviewing the credentials then presenting them to the committee for review and acceptance. The newest faculty member is Samantha Klepper who teaches Life Span but is not a pediatric or geriatric teacher so they have guest speakers coming into the class to cover these areas. Samantha Klepper's credentials were passed around for the review of the committee. It was moved and seconded to accept Samantha Klepper's credentials as sufficient to teach.

Several outside people from different fields are invited into the classes to address the class in areas that the instructors may be lacking specialized training in.

-clinical sites/CIs

Vicky stated that the program assesses the clinical education by having the students complete the APTA evaluation of the site and also began a Lichert scale to evaluate CI, ethical behaviors, etc. Vicky stated that she isn't sure what to do with the evaluations since it is difficult to keep critical information confidential when only one student goes to a particular site. Vicky stated that she is available for CI's if they have questions or need additional training. Vicky also stated that she welcomed any ideas for better assessment practices. The committee suggested that she identify areas that are global problems and then set thresholds from those. Vicky stated that she would be checking the board of medical licensure list of those individuals who have been sanctioned.

-program

-resources

-program mission, philosophy

**Review: College and PTA Program Missions

Jennifer asked that group review PTA mission statement and college mission statement to determine if they were congruent with the PTA program graduates. All committee members reviewed and agreed to accept current PTA mission statement and college mission statement with no new additions or changes.

-goals/objectives

**Review: FY 2008 Outcomes Assessment Report

Jennifer reviewed Section A outcomes, measures, and criterion and Section B program outputs and indirect measures. Jennifer reported that they have not a great response with their employer surveys. They generally get about 10-15 replies and only got 3 last year. They are looking at putting the survey online if that would be helpful to employers. Vicky suggested that students be responsible for providing surveys to employers and returning them to college. Dr. Cobble stated that Institutional Effectiveness stresses the

importance of surveys being returned directly from the individual who fills them out unless they are in sealed envelope with name across the seal. The committee also suggested that the student provide the survey and a self-addressed envelope to employer to ensure confidentiality. In regards to Output 2 in Section B (page 2), Jennifer reported that the program has met that goal in all but the next year when including this years graduating class. Jennifer stated that other colleagues have suggested that she trend the data in a 3 year trend to see if there is a problem before changing anything. Review of information shows that there has not been a trend. Jennifer stated the program has a 100% pass rate overall.

Jennifer corrected Outcomes Assessment Report - Part II-Student Outcome I/Measure I. It should be Class of 2008 instead of 2009 that has 19 out of 20 students or 95% being able to successfully pass the comprehensive skills check on the first attempt. The other change Jennifer noted was the Class of 2010 should be 2007 that had 15 out of 16 students or 94% of the students pass the comprehensive skills check on the first attempt. Jennifer informed the committee that these are the documents that the program uses to determine whether or not the program is meeting the program goals. Committee suggested that program check the board of medical licensure list of those individuals who have been sanctioned as a way to track graduates.

-curriculum

Students have been working on the Scott Giles exam prep and they have voted to pay \$30 to get the online advantage exam and will take exam in the testing center on May 11th. It will help to provide some data to know where students are at in regards to passing board exam.

-admissions

Jennifer stated that graduates who did not pass exam on the first try are varied in regards to admission to program. Admission to the program is based on preference points with 19 points possible. In 2006, 16 of 23 graduated. Of those, 5 did not pass exam. Of those that did not pass exam, the highest number of preference points was 16, the lowest was 10. Highest GPA was 3.8 and the lowest was 2.9 prior to entering program. In regards to ranking, the 2nd, 5th, 12, 19th, and 1st alternate were those that did not pass exam. \

In 2008, 16 of 20 graduated. Of those, 5 did not pass exam. Of those that did not pass exam, the highest number of preference points was 14 and the lowest was 12. Highest GPA was 3.48 and lowest was 2.56. In regards to rankings, 10th, 13th, 16, 19th, and 9th alternate did not pass exam. The committee questioned possible factors contributing to those not passing. Vicky stated that some students do not buy their books and are just studying from their power points. Jennifer stated that they have started giving assignments out of their books to push students to purchase their required books. Jennifer also mentioned that copies of the textbooks are available in the library but cannot be checked out.

-Focus group****

Assessment procress is due in August. Jennifer asked that a subcommittee be formed to review and give feedback. Information can send out via email and then meet and review with comments. Volunteers for the subcommittee are Carrie Doerksen, Brenda Breeding and Olivia Feagins. Jennifer will make any changes that subcommittee provides.

Jennifer and Vicky informed the group about offering the Ethics training and Clinical Instructor Credentialing course. The estimated cost for the CI credentialing course is \$70 for member and \$140 for non-member.

VII. Questions/Announcements

Next meeting: September 29, 2009 in the Oklahoma Room at 8:30am

Adjourned at 10:04am